

# PROJECT OFFICER-CUM-DISTRICT WELFARE OFFICER

## BACKWARD CLASSES WELFARE, BURDWAN

(Through the Headmaster ... ..)

Sub.—Addl. Financial Assistance to meritorious students of Class IX/XI during ... ..

Respected Sir,

I beg to let you know that I am a student of Class ... .. in the academic year 200 ... ..200 ... .. I submit my particulars as per proforma given below :

### PROFORMA

- 1 Name of Student (Block Letter) :
- 2 Name of Father of the Student :
- 3 Address : a) Permanent :  
b) Present :
- 4 a) Whether belongs to SC/ST Please state Sub-caste/Tribe (An attested copy for certificate be enclosed)  
b) Date of Birth (An attested copy for certificate be enclosed)
- 5 Annual income of student's Father/ Guardian (A certificate be enclosed)
- 6 a) Name & Address of school, where the student is reading in class IX during (Please state the date of admission) :  
b) Whether the school has an approved Hostel :  
c) Name & Address of school where the student was reading Class VIII during (Please state the date of admission)  
d) Name & Address of school from which the student passed the Madhyamik Pariksha in the year (for Class XI only) :
- 7 In which class the student is reading at present (Please mention the year) :
- 8 Whether Hosteller/Day Scholar :  
a) Period of Hosteller :  
b) Period of Day Scholar :

9 Full marks obtained in the annual examination of Class VIII i. e in the proceeding year for promotion to Class IX percentage of marks also be mentioned :  
(A copy of marksheet attested by Headmaster/Headmistress/Principal by enclosed)

10 In case of student of Class XI Fullmarks obtained in the Madhyamik Pariksha..... percentage of marks also be mentioned :  
(A copy of marksheet duly attested by enclosed)

11 Whether the student is receipt of such scholarship if any previous year  
(Please state the year and amount if any)

12 Whether the student received any special coaching during the year if so, please stated with detail of coaching to be mentioned as per format below :

Sl. No.	Name of the Tutor engaged	Subject taught	Period of coaching received	Rate of coaching remuneration
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Countersigned

Signature of Headmaster/Headmistress/  
Principal with Seal

Signature of the Applicant